



Erum Hashmi

B-18, block-18, Gulshan-e-Iqbal, Karachi Phone: 03122001071

Objective: To become competent professional.

Summery:

Excellent experienced in handling corporate financial and taxation matters of the organization that include audits, Tax return, accounts, legal documentation.
Sound knowledge & working experienced in Islamic financing.

Finance & Accounts Consultant

2016 Responsibilities

Oktopus 360 Media

Perform annual and interim reporting, developing budgets.
Control overseeing direct and indirect taxation matters of the company.
Managing commercial activities of business and with banks.
To deal with tax authorities and auditors, correspondence with principal and perform secretarial function.

Manager Finance & Accounts

Orient Advertising

2005-2014 Responsibilities:

Develop finance organizational strategies by contributing financial and accounting Information.
Developing organizational prospects by studying economic trends and revenue Opportunities, arranging funds and building relations with banks and other financial Institutions.
Analyzing organization operations, identifying opportunities for improvement cost reduction and system enhancement, accumulating capital for fund expansion.
Monitoring financial performance by measuring and analyzing results.
Rendering the summary of annual financial statements of company to BOD highlighting the overall financial performance of company and any deviations from annual budgets.

Academic Qualification:

MBA (Finance) PAF-Karachi Institute of Economics & Technology	2003
MBA(Islamic Banking & Finance) Commecs	2017
ACMA (Part qualified) institute of Cost and Management Accountant	2007
LLB Karachi university	2002
M.ED Indus university	2014

Managing Director
Sindh Mass Transit Authority

Sir,

With reference to your advertisement published in Dawn Febuary 2, 2020.I am
Applying for financial management specialist.

My cv tells about the education and work experience. I did MBA in finance and part
Qualified Icma and LLB all these support me of my journey to audit officer to manage
Accounts and finance.

Hopefully, you will give opportunity to serve you.waiting you response.

Thanks,
Truly yours,
Erum Hashmi.